

People Directorate Fees & Charges Proposals 2020/21

1 Adult Social Care

- 1.1 Councils have the power to charge for certain social care services, and are required to have a charging policy that is demonstrably fair and does not undermine the overall objectives of social care – that is, to promote both independence and social inclusion of service users. It is recognised that the level of fees and charges can have a direct impact on usage and take up, and in some instances work against the Council's social inclusion agenda by effectively discriminating against those who are less able to pay.
- 1.2 The Council's policy is therefore to charge service users an 'affordable' amount, which is uplifted by inflation each year where appropriate. However, where other local authorities, or Health organisations, are purchasing Council services on behalf of their service users, the charges made to these organisations are designed to reflect the actual costs of the service.
- 1.3 West Berkshire Council's Charging Policy for Adult Social Care services, introduced in 2015, states the individual will have one assessed charge for all services. All services will be added together before a service user is financially assessed.
- 1.4 The guidance allows for a prescribed list of allowances, for example, rent, mortgage, council tax, buildings insurance etc plus disability related costs, for example, community alarm system, extra heating costs that meet an individuals presenting care needs.
- 1.5 These allowances are then deducted from the total income to give an assessable income when an individual is receiving care in a non-residential setting.
- 1.6 From April 2012 any new or reviewed eligible individual requiring support from Adult Social Care receives this in the form of a Personal Budget through which they can arrange their support. As of 1st April 2011 individuals have been charged for each day they have booked at a Resource Centre and only in exceptional circumstances will charges be waived for non attendance.
- 1.7 There are generally two types of charges – discretionary and statutory:

- **Discretionary Charges**

Unless otherwise stated, the fee increase for 2020/21 is by September CPI of 1.7%. The charge to other local authorities and Health organisations for places in West Berkshire Resource Centres will be increased by 1.7% for 2020/21.

Community Based Services will be charged at the actual cost of the service, including administration costs.

Other Day Centre and Transport will be charged at the actual cost.

Some fees have been increased by more than CPI to ensure that the cost covers the work being undertaken.

- **Statutory Charges**

The method of assessing contributions from clients in long-term residential care is covered by section 14 of the Care Act 2014, the Care and Support (Charging and Assessment of Resources) Regulations 2014, the Care and Support Statutory Guidance and the Council's ASC Charging Policy 2015.

The charges to full cost payers in WBC Homes, and to other local authorities who access services run by West Berkshire Council, are based on current information in respect of cost and the estimated number of clients using the service. The proposed full standard charge for WBC Homes is to increase by 1.7%.

Deputyship Fees are set by the Court of Protection.

Adult Social Care		
Description	Fees 2019/20	Proposed Fee 2020/21
Residential care independent sector homes - full cost per week	Actual cost	Actual cost
Residential care WBC Homes - full cost per week	Willows Edge £817.00 Notrees £817.00 Walnut Close £817.00 Birchwood £847.00	Willows Edge £831.00 Notrees £831.00 Walnut Close £831.00 Birchwood £861.00
Nursing care WBC Homes - full cost per week	Birchwood £847.00 excludes Funded Nursing Care	Birchwood £861.00 excludes Funded Nursing Care
Meals provided in WBC Resource Centres	£5.20	£5.20
WBC Resource Centre outreach workers	£19.40	£19.70
WBC Transport - maximum charge per journey	£8.80	£8.90
WBC Foot Care service regular appointment	£21.00	£21.30
WBC Foot Care Equipment	£12.70	£12.90
External day activities	Actual cost	Actual cost
WBC Resource Centres - charge to other Local Authorities and Clinical Commissioning Groups: - Older People - Learning Disability - Physical Disability	£68.00 £111.00 £103.00	£69.00 £112.00 £104.00
Charges to any organisation using WBC Resource Centres: Greenfield, Hungerford & Phoenix	Actual cost	Actual cost
WBC Resource Centres - charge per day	£48.80	£49.60
Administration fee for commissioning care for full cost clients (increase to reflect actual cost)	£204.00 per annum	£230.00 per annum

Set up fee for deferred payers	New charge 2020-21	£150.00
Administration fee for deferred payers (increase to reflect actual cost)	£204.00 per annum	£250.00 per annum
Probate administration following the death of a Deputyship client	£102.00 per hour	£103.00 per hour
Support in making a Lasting Power of Attorney application	£153.00	£155.00
Support in making a Deputyship application (increase to reflect actual cost)	£306.00	£350.00
Residential and Nursing care WBC Homes - charge the assessed contribution whilst in hospital if bed retained at the home	Assessed charge	Assessed charge
Residential and Nursing care WBC Homes - charge the assessed contribution from date of admission even if client subsequently decides to leave the home during the review period	Assessed charge from date of admission	Assessed charge from date of admission
Transporting clients from care homes to resource centres (charge to provider)	Actual cost	Actual cost
Adult Placement - management fee	£107.20 per week for a full time placement. £32.10 per week for an overnight respite session. £4.20 per hour for day support.	£109.00 per week for a full time placement. £32.60 per week for an overnight respite session. £4.20 per hour for day support.

Resource Centre - Rental Charges						
	Fees 2019/20			Proposed Fees 2020/21		
Room	Daily Rate	Half Day Rate	Hourly Rate	Daily Rate	Half Day Rate	Hourly Rate
Phoenix Resource Centre						
Ground floor woodwork room	£56.80	£29.00	£10.20	£57.70	£29.50	£10.30
External car washing facility	£56.80	£29.00	£10.20	£57.70	£29.50	£10.30
Ground floor Theatre (with lighting and audio system)	From £85.80 to £150.10	From £45.00 to £80.40	From £21.40 To £38.60	From £87.30 to £152.70	From £45.70 to £81.80	From £21.70 To £39.20
Audience seating (setting up and taking down)	£80.40	£80.40	£80.40	£81.80	£81.80	£81.80
First floor Theatre office	£16.10	£16.10	£16.10	£16.30	£16.30	£16.30
Ground floor frailty and dementia suite (Lilac Lounge)	£59.00	£32.10	£11.80	£60.00	£32.60	£12.00
Ground floor physical disability suite (Sunshine Room)	£56.80	£29.00	£10.20	£57.70	£29.50	£10.30
Ground floor sensory cooking room	£56.80	£29.00	£10.20	£57.70	£29.50	£10.30
Ground floor sensory room	£56.80	£29.00	£10.20	£57.70	£29.50	£10.30
Ground floor optimusic room	£56.80	£29.00	£10.20	£57.70	£29.50	£10.30
Ground floor dining room	£85.80	£45.00	N/a	£87.30	£45.70	N/a
Ground floor dining room and kitchen	£96.50	£50.40	N/a	£98.10	£51.20	N/a
Ground floor small activity room	£28.30	£14.50	£6.40	£28.70	£14.70	£6.50
First floor Craft activity room	£56.80	£29.00	£10.20	£57.70	£29.50	£10.30
First floor computer suite	£56.80	£29.00	£10.20	£57.70	£29.50	£10.30
First floor activity / office space - full space (large)	£111.50	£56.80	£20.40	£113.40	£57.70	£20.70
First floor activity / office space - medium	£85.80	£45.00	£16.10	£87.30	£45.70	£16.30
First floor Art room	£56.80	£29.00	£10.20	£57.70	£29.50	£10.30
First floor large meeting room without equipment	£35.40	£18.20	£7.50	£36.00	£18.50	£7.60
First floor large meeting room with equipment	£46.10	£22.50	£9.00	£46.90	£22.80	£9.10
First floor small meeting rooms	£21.40	£11.20	£4.20	£21.70	£11.30	£4.20
Accessible shower facility and personal care rooms	N/a	N/a	£9.70	N/a	N/a	£9.80

Room	Fees 2019/20			Proposed Fees 2020/21		
	Daily Rate	Half Day Rate	Hourly Rate	Daily Rate	Half Day Rate	Hourly Rate
Hungerford Resource Centre						
Ground floor main activity room	£99.70	£50.40	£17.60	£101.40	£51.20	£17.90
Ground floor computer suite	£50.90	£25.70	£9.00	£51.70	£26.10	£9.10
Ground floor quiet room	£25.70	£13.30	£5.40	£26.10	£13.50	£5.40
Ground floor hairdressing salon	£25.70	£13.30	£5.40	£26.10	£13.50	£5.40
First floor meeting room 1	£50.90	£25.70	£9.00	£51.70	£26.10	£9.10
First floor meeting room 2	£50.90	£25.70	£9.00	£51.70	£26.10	£9.10
Accessible shower facility and personal care rooms	N/a	N/a	£9.70	N/a	N/a	£9.80

Room	Fees 2019/20			Proposed Fees 2020/21		
	Daily Rate	Half Day Rate	Hourly Rate	Daily Rate	Half Day Rate	Hourly Rate
Greenfield Resource Centre						
Atrium	£99.70	£50.40	£17.60	£101.40	£51.20	£17.90
Computer suite	£50.90	£25.70	£9.00	£51.70	£26.10	£9.10
Frailty and dementia suite	£75.00	£38.10	£13.30	£76.30	£38.70	£13.50
Physical disability suite	£75.00	£38.10	£13.30	£76.30	£38.70	£13.50
Learning disability suite	£50.90	£25.70	£9.00	£51.70	£26.10	£9.10
Optimusic / sensory room	£50.90	£25.70	£9.00	£51.70	£26.10	£9.10
Small office	£25.70	£13.30	£5.40	£26.10	£13.50	£5.40
Accessible bath facility and personal care rooms	N/a	N/a	£9.70	N/a	N/a	£9.80
Security opening and locking building at weekends	£18.20	N/a	N/a	£18.50	N/a	N/a

Hourly rate applies for bookings of between 1 and 2.5 hours, all bookings over this time duration are charged as a half day.

2 Family Hubs

- 2.1 The Family Hubs may enter into hire agreements in order to deliver services to children, young people, families and the local community. Family Hubs are non-profit making organisations and as such it is agreed that West Berkshire Family Hubs have a reduced charge for statutory providers for use of the Centres' facilities where they are delivering services for families with children 0-5 years that fall within the remit of Family Hubs e.g.
- Family Groups and contact visits held by Children Services
 - Clinics and drop-in's held by Health Professionals
- 2.2 The Family Hubs started to charge for activity sessions provided to the general public in 2018/19. These activities are pre-booked via an online booking system. Activities are allocated to a pricing band, depending on their nature.
- 2.3 The Family Hubs increased the room hire charges for 2019/20, which is the first increase for a number of years. It has therefore been decided to not increase the charges in 2020/21.

Family Hubs Fees and Charges (charges per hour)

Family Hubs						
	Fees 2019/20			Proposed Fees 2020/21		
Room Hire	Non profit Organisation	Profit Organisation	Statutory Services	Non profit Organisation	Profit Organisation	Statutory Services
East District - Calcot	£10.00	£20.00	£6.00	£10.00	£20.00	£6.00
Central District - Thatcham Park Lane	£10.00	£20.00	£6.00	£10.00	£20.00	£6.00

Note: contributions are accepted for Stay and Play activities towards refreshments.

Family Hubs Additional Fees and Charges (Out of hours)

*Charges after 6pm Weekdays and on Saturdays

	Fees 2019/20		Proposed Fees 2020/21	
Room Hire	*Caretaker Opening Charge	*Caretaker Waiting Time Charge	*Caretaker Opening Charge	*Caretaker Waiting Time Charge
1 Hour	£10.00	N/A	£10.00	N/A
2 Hours	£10.00	£7.00	£10.00	£7.00
3 Hours	£10.00	£10.50	£10.00	£10.50
4 Hours	£10.00	£14.00	£10.00	£14.00
5 Hours	£10.00	£17.50	£10.00	£17.50
6 Hours	£10.00	£21.00	£10.00	£21.00

Family Hubs Activity Sessions

	Fees 2019/20	Proposed Fees 2020/21
Band	£	
A	£0 - £3	£0 - £3
B	£3.01 - £10	£3.01 - £10
C	£10.01 - £20	£10.01 - £20

Name of session/Group	Charging Band	Basis
All Stay, Play & Learn Groups	A	Per family per session
Messy Play	A	Per family per session
All Baby Groups	A	Per family per session
Post Natal Group	A	Per family per session
Family Learning Courses	B	Per learner per session
Paediatric First Aid	B	Per adult one off session
Baby massage	B	Per family per session
Little Stars	C	Per family per 6 week course

3 Home to School Transport

The Standard Rate has increased by £60 per year from £744 (academic year 2019/20) to £804 (academic year 2020/21) to reflect increasing transport costs, and a reduction in the Council's subsidy. The Rate represents £4.23 for a return journey per school day. The Rate applies across West Berkshire so that rural communities are not disadvantaged with a higher price.

Home to School Transport Fees and Charges

Home to School Transport		
Banding	Fees 2019/20	Fees 2020/21
Standard rate	£744	£804
Replacement bus pass admin fee	£15	£15
Rail pass admin fee	£20	£20